

# Applicaton Form for Personal Assistant

Applicants are not entitled to withhold information about convictions, because of the nature of the work for which you are applying; this position is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975.

Full name:

Address:

Phone number:

Email:

Yes    No

Do you have current clean full driving licence:

Flexibility of working

The work requires flexibility, unusual hours and sometimes being asked to work at short notice.

Yes    No

Are you willing and able to work in this way?

Education:

Employment History:

Other Skills:

Hobbies or special interests:

Criminal Records Bureau (CRB) checks

Do you understand any offer of employment is subject to a CRB check?

Yes No

Have you been convicted of any criminal offence?

Yes No

Are you willing to share and discuss the results of your CRB as part of the recruitment process?

Yes No

If yes please give details:

When will you be available for work and how long are you available?  
(For example. school hours only, evenings only, full-time days, evening and weekends). Please be as specific as possible.

Yes No

Do you smoke?

Do you have independent means of transport that could be used to transport your employer? (this is not essential)

Yes No

Are you willing and able to work around domestic animals?

Yes No

The job will involve moving and handling and other physical work. Do you have any disabilities or health conditions that may affect your ability to undertake the work?

Yes No

Where did you see the job advertised?

Name, address and telephone numbers of two referees.  
At least one professional/work:

Are you able to provide evidence of your entitlement to work as a personal/care assistant in the UK?

Yes    No

Evidence includes UK passport, work visa etc)

Any additional information relevant to the Application:

Declaration:

The particulars entered above are to the best of my knowledge a true and complete record:

Signature:

Full Name:

Date: